

SECURITY OF INFORMATION

AS MC
As soon as you enter on active duty on [REDACTED] you begin to pick up information that our enemies would like to have. What you learn while in [REDACTED] belongs to the [REDACTED] ^{M.C.} ^{M.I. 2011 ALM} e, and you are in an important position of trust, do not let this information get out.

^{The M.C.} Look upon [REDACTED] information as you would look upon items like weapons. You would not think of giving away your weapon, yet many men give away information that is just as valuable by writing foolish letters or talking about Ra'ad matters while sitting around. Remember that you are not just an ordinary citizen, free to gossip and talk about military matters. You are a ^{M.C.} [REDACTED] Trooper whose important duty it is to guard [REDACTED] and [REDACTED] information. Security saves lives and equipment; wars may be won or lost through lack of security.

CLASSIFIED MATTERS

Classified matters is information or material which must be safe guarded from a possible enemy. Classified matter can be a slip of paper with a message on it, photograph and addresses of individuals, scenes of incidents, and skills locked in your memory. (How our information is classified; see [REDACTED]).

WHO IS RESPONSIBLE

The person who writes a paper or makes new equipment is responsible for the proper classification on it. However, if anyone else believes that it should be graded differently, he should report his reasons immediately to his superiors. But remember it is up to your commanding officer's decision how a thing should be classified.

BASIC RULES OF SECURITY

There are two (2) basic security rules which you must know and obey throughout your life with the [REDACTED] ^{J.A.M. 2011}

Rule 1. Only those cleared who NEED TO KNOW (ntk) about classified matter to perform an official job for the ~~██████████~~ ^{M.C.} should be informed about such matters.

RULE 2. Each person to whom classified matter is entrusted or made known is responsible for protecting it against loss or ~~COMPROMISE~~. Compromise means letting the material be so displayed or revealed that any unauthorized persons might become aware of it is the release of classified matter to unauthorized persons.

ACQUIRING CLASSIFIED INFORMATION

Need To Know: Classified information is made available only to men who have the NTK. Having a clearance for a certain level does not entitle you to see and work all information or equipment classified at that level. Though you may be cleared for "Secret" materials in other locations or departments not related to your job assignments.

OBTAINING INFORMATION SEMI-OFFICIALLY

There will be times when you will be exposed to classified information which you do not "Need To Know". This can happen because of close quarters of the ~~██████████~~ ^{Family} at other ~~██████████~~ ^{Jamaica} properties, there are things which cannot easily be hidden. Also, you may occasionally hear conversations not intended for your ears. Remember that you have no right to pry into the details of these things. You should learn all you need to know to perform your duties, but don't learn things you should not know. There is too much risk that you will let them slip in public when you do not mean to.

DISCLOSURE OF CLASSIFIED INFORMATION-COMPROMISE

Information and equipment are classified for good reasons--the safety of our ~~██████████~~ ^{Jamaica} and the ~~██████████~~ ^{Republic}. For this reason, you must develop the habit of not talking about classified information to unauthorized persons. "Unauthorized persons" are your family, your friends, your brothers and sisters in Faith, your wives, as well as strangers. Disclosure of classified information is a serious of-

fense, and the result to you can be serious disciplinary action.

There are various ways in which classified information can be revealed unintentionally to unauthorized persons. Here are some particular things to prove it.

BRAGGING

Bragging is contagious. A man brags of how much he knows, and the next step is for him to tell the secret in order to prove it.

TALKING TOO FREELY

It is natural to discuss about ^{Local Activities} [redacted] with others ^{M.C. Philadelphia} [redacted]. But avoid classified subjects. Your Brothers in Faith may not be such good secret keepers. They may forget and tell their friends and families too much. Just being in ^{Philadelphia} [redacted] gives no man a right to [redacted] information not intended for general distribution.

ENTHUSIASM

A man's interest in the progress of ^{The M.C.} [redacted] and in his own job is natural and desirable, but it must not lead to revealing information valuable to the spies of another nation or organization. A clever spy will try to get information by belittling the importance of a man's work or by pretending not to believe his statements. If an argument starts, enthusiasm may cause a man to get excited and blurt out the facts and figures in his enthusiasm to prove his point. Such a situation may develop from a discussion of some newspaper article or radio broadcast. A man should never add to a newspaper account which appears to be incomplete, no matter how anxious he may be to show that he knows the whole story. Your additions may supply exactly what the spy wants to know, and the omissions in the published account may have been due to the ^{Secret} [redacted] desire to keep the omitted facts secrets.

IGNORANCE OF ENEMY METHODS

Ignorance of how spies collect information causes serious breaks in security. The spies collect thousands of isolated bits of knowledge from all over the world and piece them together for possible future reference. One scrap of information heard in a cafeteria in Brooklyn may be joined with another scrap of information picked up in the ^{Manhattan} [redacted] Philadelphia. When the bits of information are pieced together

her, they may mean something. It is best to play safe and not talk at all on ~~_____~~ ^{Janet} subjects.

SAFEGUARDING INFORMATION

Protecting Classified Matter Adrift

You might come across some classified matter--a letter, a booklet, or a devise --which has been left unguarded, dropped on the floor, or thoughtlessly placed in a waste basket.

Don't try to read or examine the article. Don't try to decide what to do with it. Remember that someone is going to be severely punished for such carelessness. And you don't want to get caught holding or examining something marked secret or confidential which you should not possess.

Your duty is to notify, immediately the nearest officer or authorized personnel in charge, and then by to keep unauthorized persons from having access to the matter in question until the proper atuthority can arrive and take charge.